

Pontoon Beach

Mayor Harold "Jim" Denham

A Community of New Beginnings

Village Clerk Susan Dougherty

PLACEMENT OF MANUFACTURE HOMES

New installations or new ownerships

The following information is Required (please print):

Owners Name: _____

Address of Owner: _____

Phone Number: _____

Address of location for placement: _____ Lot: _____

A) Building

Contractor(s) name: _____

Phone number: _____

B) Electrical (licenses required)

Contractor(s) name: _____

Phone number: _____

C) Plumbing (Licenses required)

Contractor(s) name: _____

Phone number: _____

D) Other

Contractor(s) name: _____

Phone number: _____

After filling out required information bring this to the building department before work can proceed, a building permit may be required at this time.

The building inspector shall conduct inspections from time to time during and upon completion of the work. The following sequence of inspections are mandatory. Inspections (5) shall be approved before permanent power will be turned on: temporary power (if needed) can be arranged with a temporary pole installation on site (temporary pole requirements per electrical company).

After inspections have been completed, the homeowner may apply for occupancy. Occupancy inspector shall approve the following: smoke alarms, gfi protection, and required fire extinguisher (two, one located in kitchen rated "K" and second located at master bedroom hallway rated "A-B-C").

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The following inspections must be completed in sequence:

1. Footing for piers
 - a) Depth and size of footing (per village code, Chart 2.2.2)
 - i) Required information, manufactured home recommended pier capacity.
 - ii) Placement of footing for Manufactured home piers
 - b) Site preparation
2. Placement of Manufacture home
 - a) Piers
 - b) Repair needed to site caused by placement
 - c) A H flood zone requirements
 - d) Tie downs
3. Utilities
 - a) Electrical (licenses required)
 - i) Temporary construction power (if needed)
 - ii) Service hook-up
 - iii) heat tape for potable water
 - iv) Manufacture home inter-connections.
 - b) Sanitary hook-up
 - c) Potable water (licenses required)
 - i) Backflow prevention
 - ii) Expansion tank
 - iii) Manufacture home inter-connections
 - d) Natural Gas (if needed)
4. Skirting (type shall be approved by building department)
 - a) Workmanship
 - b) Access door
 - c) Crawl space ventilation requirements
 - d) Dryer venting
 - e) Combustion air (if needed for fireplace)
5. Egress
 - a) Concrete pad for steps
 - b) Type of steps (per village code)
 - c) Concrete sidewalk to driveway
 - d) Concrete driveway
6. Finishes
 - a) Inside work
 - b) Drainage of water shed
 - i) Gutters and downspouts
 - ii) De-watering system placed around the perimeter (if gutters and downspouts cannot be placed on manufactured home, this work can only be completed by a company specializing in this field)
 - iii) Grading and landscaping
 - iv) Removal of temporary power